

SELF-CALENDARING INSTRUCTIONS FOR THE HONORABLE SHERI BLUEBOND

The self-calendar system is designed to allow both counsel and parties to schedule hearing dates for matters heard on regular notice, without having to contact the Calendar Clerk to obtain a hearing date. Matters that do not require hearings may be filed in accordance with Local Bankruptcy Rule 9013-1(g)(1).

- I. Matters requiring more than 15 minutes **may not** be self calendared. Parties may select their own hearing dates if the matter to be heard is 15 minutes or less and falls within the one of the following categories:
 - A. **Motions for Relief From Stay**
 - B. **Disclosure Statements**
 - C. **Objections to Claims (20 or less)**
 - D. **Fee Applications in Chapter 7 and Chapter 11 Cases**
 - E. **Employment Applications**
 - F. **Any motion in a Chapter 7, 11 or 13 Case or an Adversary Proceeding not identified in section II below as being ineligible for self-calendaring**
 - G. **Certain Motions for Relief from Stay Heard on Shortened Time¹**
(If a motion for relief from stay does not fall within one of the following enumerated categories and the movant wishes to have it heard on shortened time, the movant must apply for an order shortening time or proceed utilizing the procedures that govern emergency motions and *may not* self-calendar the motion.)
 - 1. Residential unlawful detainer actions
 - 2. *Post*-petition transfers of real property to the debtor
 - 3. *Pre*-petition transfers to the debtor
 - a. Either within 90 days of the debtor's petition date, or
 - b. Involving a fractionalized interest in real property.

¹ **Motions calendared on shortened time in accordance with this procedure must be filed with the Court and served on all parties entitled to receive notice of the motion by such means as to ensure that the moving papers and notice of hearing are actually received not later than 5 court days prior to the date of the hearing. In addition, telephonic notice of the date, time and place of the hearing on the motion must be given to all parties entitled to receive notice of the motion not later than 5 court days prior to the hearing on the motion. Any motion filed pursuant to this Local Local Rule shall indicate in paragraph 3b. that a response is due at the hearing.**

- II. The following matters **may not** be self calendared.²
- A. Applications for Orders Shortening Time*
 - B. Matters Heard on Shortened Notice or on an ex parte basis*
 - C. Emergency Motions (including motions arising under any general order that may be approved for application in chapter 11 cases)*
 - D. Initial Status Conferences in Adversary Proceedings
 - E. Clusters of Related Matters that would ordinarily be set for different hearing times
 - F. Mass Objections to Claims (more than 20 objections set for a single hearing)
 - G. Motions for Authority to Use/Restrict Use of Cash Collateral
 - H. Motions for Reconsideration
 - I. Motions for Summary Judgment
 - J. Pre-trial Conferences
 - K. Reaffirmation Agreements

For matters that may be self-calendared, follow the steps outlined below:

STEP 1: Identify available dates and times for the type of matter that you want to calendar by referring to the monthly calendars posted in the Judge's courtroom or on the Court's website (www.cacb.uscourts.gov) or by calling the Court's general information number (213-894-3118) and selecting the menu options necessary to direct you to calendaring information for Judge Bluebond.

- **PLEASE NOTE: Calendar dates are subject to periodic revision**, so please verify that you are referring to a *current version* of the Judge's monthly calendar.

STEP 2: Prepare a notice of hearing for the date and time that you have selected. If your motion is for relief from stay, you must provide notice in the same form as outlined by Local Bankruptcy Rule 9013-1(1)(e) (Local Forms series 350).

- **PLEASE NOTE:** By choosing a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code Section 362(e).

STEP 3: Give sufficient notice of all matters to all parties entitled to receive such notice pursuant to applicable provisions of the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure. Schedule hearing dates accordingly. Moving parties may refer to Local Bankruptcy Rule 9013-1(a)(6) regarding service of the notice of the hearing and Local

² For more information concerning procedures for obtaining hearings on matters on this list marked with an asterisk (*), contact Judge Bluebond's law clerk at (213) 894-8982. For more information concerning procedures for obtaining hearings on any matter on this list *not* marked with an asterisk, contact Judge Bluebond's calendar clerk at (213) 894-3688.

Bankruptcy Rule 9013-1(a)(13) regarding evidence supporting the motion.

- STEP 4:** File and serve your moving papers in a timely manner! Refer to the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure for applicable filing and service deadlines. If proof of service is insufficient, the moving party's motion may be continued or denied. Be sure to deliver a courtesy copy of all papers to the Judge's chambers with the time and date of the scheduled hearing placed underneath the title of the pleading.
- STEP 5:** If the date you have selected is unavailable because you have given insufficient notice, the date and time are already fully booked or for any other reason, the Calendar Clerk will contact you to arrange an alternative date. **The Court reserves the right to reschedule any hearing.** You will be notified promptly if your hearing has been re-set.
- STEP 6:** Bring your proposed order to the hearing, together with whatever notices of entry, copies and envelopes may be required, so that the Judge can sign the order at the hearing if your motion is granted. **Do not lodge the proposed order prior to the hearing.** (You may, however, serve the proposed order on other parties, if you wish to afford them an opportunity to review the form of the order before the hearing.)

LEGEND

ADV MTNS	Motions in adversary proceedings
ADV S/C	Status conferences in adversary proceedings
APPS	Applications
Confirmations	Chapter 13 confirmation hearings
CF'D 13's	Chapter 13 cases in which a plan has been confirmed as of the filing of the motion or in which movant is authorized to self-calendar the motion on shortened notice pursuant to Section 1(G) of the accompanying Self-Calendaring Instructions
CH 11 S/C	Case status or management conferences in chapter 11 cases
DISC STMNT	Disclosure statements
FEE APPS	Fee applications in chapter 7 and 11 cases
MTNS	Motions
MTNS/APPS/OBJNS	Motions, applications and objections to claims
OBJNS	Objections to claims
<u>POST-CONF.</u> MTNS/APPS/OBJNS	Motions, applications and claim objections (including chapter 13 motions for relief from stay) filed in a case in which a plan or reorganization had been confirmed as of the filing of the motion, application or claim objection
<u>PRE-CONF.</u> MTNS/APPS/OBJNS	Motions, applications and claim objections (including chapter 13 motions for relief from stay) filed in a case in which a plan of reorganization had not been confirmed as of the filing of the motion, application or claim objection
RFS	Motions for relief from stay
RFS-Misc.	Motions for relief from stay, filed in chapter 7 or 11 cases, or chapter 13 cases in which a plan of reorganization had been confirmed as of the filing of the motion, that seek authority to exercise a right or remedy other than the ability to foreclose a lien against real property
RFS-RP	Motions for relief from stay to foreclose a lien on real property filed in chapter 7 or 11 cases, or chapter 13 cases in which a plan of reorganization had been confirmed as of the filing of the motion
UST MTN	Motions filed by the United States Trustee